**Applying for Accreditation by the NSBME**

Dear Applicant:

Thank you for your interest in having your ergonomics program become accredited through the National Standards Board for Therapeutic Musicians (NSBME). The links provided with these directions will give you the necessary information to complete the application process.

Accredited programs are approved to add “Accredited by the NSBME” to their communications and certificates, in addition to their own titling, among other benefits.

The field of Music Ergonomics continually gains increased recognition and interest. The goal of having all musicians ~~to~~ play without discomfort or pain is one that all ~~musicians and~~ music educators should share. We know that each programs has its unique format. However, the accreditation process is designed to ensure that all programs meet minimum standards of training and content. To ensure your success (comma) we would be pleased to assign an NSBME mentor to work with you if you need assistance in program development and/or the submission process. Please email [add email here](mailto:nsbtm.accreditation@gmail.com) to determine your need for a mentor before you start your submission process.

**New Program Application Process Overview**

Your completed application will be confidentially reviewed by the NSBME board. The board consists of a body of knowledgeable and respected professionals currently active in the field (they are listed on the NSBME website). They will assess your program to ensure that it meets the standards set forth by the NSBME. The possible results of the review process are:

1. Approval and certification
2. Request for clarification or additional information
3. Outline of areas that need to be addressed prior to approval.

In the case of outcome #2 or #3, you will be asked to respond within 30 days to keep your application in active status.

Please keep a copy of your application and all associated paperwork until a final decision is made. Once the application process is complete, maintain a copy of your approved submission for your records.

Programs will be asked to renew their accreditation every 4 years.

**Application Fees – Do we want these fees? fee- this was the Theraputic music fee structure**

Application fees cover the cost of the application process.

* New program application fee: $350 (I think this is much too high and will make us look like we’re in this for money)
* Renewing program application fee: $250 (every four years)
* Yearly dues: $175 (This fee is replaced by the renewal application fee every fourth year) (way too high)

**Application Completion Guidelines**

All application materials may be submitted electronically to-add email here or by mail to:

The National Standards Board for Music Ergonomics

Add address here or do it all online? (add it here)